

10th May 2022

COUNCILLORS - YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF THE PARISH COUNCIL to be held on **Tuesday, 16th May 2023 immediately following on from the Annual Parish Meeting for the Electors of Knotting & Souldrop which starts at 8:00pm** in Souldrop Village Hall

Please send apologies prior to the meeting to Mrs D Robins, Clerk. Councillors are asked to notify the Clerk of any matters they wish to raise at the meeting in order that a supplementary agenda can be issued, if appropriate.

Members of the Public Welcome!



D Robins, Clerk/RFO

AGENDA

1 **Elect Chairman**

2 **Elect Vice-Chairman**

3 **Appointment of Councillor Responsibilities**

1. Village Hall
2. Highways
3. Planning
4. VAS

4 **To Review Policies & Procedures**

To review and adopt policies, procedures and internal control and agree any updates or amendment, as required.

5 **Proposed Meeting Dates for 2023/2024**

18th Jul, 19th Sep, 21st Nov 2023

16th Jan, 19th Mar, 21st May 2024

Public Participation

[At this point in the meeting, members of the public may, at the discretion of the Chairman, address the Council, ask questions of the Council or request items to be included for the next Agenda for consideration.]

6 **Apologies**

7 **Disclosures of Interests**

Members are invited to declare any personal or prejudicial interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members.

8 **Minutes and Matters Arising**

To approve the Minutes of the Parish Council Meeting held on 21st March 2023 (Copy previously circulated) and consider any matters arising from previous minutes.

9 **Police**

1. To receive local crime statistics
2. VAS data

10 **Matters Arising from Correspondence**

1. Rural Bulky Waste service on Saturday, 22nd July 2023 at 8:00-9:00am in Knotting Green and 9:30-10:30am by the Green in Souldrop
2. Letter received from prospective purchaser of Bedford Arms

11 **Finance**

1. To approve invoices for payment and to note any income
2. To receive information regarding the current financial statement
3. To receive the Year End Accounts 2022/2023
4. To receive the Internal Auditor's Report 2022/2023
5. To approve KSPC's exemption from a Limited Assurance Review
6. To approve the Annual Governance Statement 2022/2023
7. To approve the Annual Accounting Statements 2022/2023
8. To approve insurance arrangements for the forthcoming year
9. To approve subscriptions to professional bodies for the forthcoming year

12 **Councillor's Reports/AOB**

13 **Date of Next Meeting**

Tuesday, 18th July 2023 at 8:00pm in Souldrop Village Hall

Please note: Minutes are available on our website or by request from the Clerk. This agenda is correct at time of publishing but may be subject to change. Please check our website for any amendments or updates on: www.knottingandsouldrop-pc.gov.uk